



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	SAS SNDP YOGAM COLLEGE, KONNI, PATHANAMTHITTA , KERALA
Name of the head of the Institution	Dr. BIJU PUSHPAN
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04682244900
Mobile no.	9447248394
Registered Email	sassndpyogamcollegkonni@gmail.com
Alternate Email	sasiqac@gmail.com
Address	SAHODARAN AYYAPPAN SMARAKA SNDP YOGAM COLLEGE, KONNI
City/Town	KONNI
State/UT	Kerala
Pincode	689691

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Rural			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr.PRIYA SENAN V			
Phone no/Alternate Phone no.		04682244900			
Mobile no.		9605341435			
Registered Email		sasiqac@gmail.com			
Alternate Email		priyasenanv@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://sascollegekonni.in/assets/AOAR%20Submitted%202018-19.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://sascollegekonni.in/assets/Academic%20Calender%202019-20.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.58	2016	16-Sep-2016	15-Sep-2021
6. Date of Establishment of IQAC			10-Mar-2014		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	

Professional development training to faculties	28-May-2020 1	45
Seminar on IPR	28-Feb-2020 1	108
NAAC sponsored National Seminar	24-Jul-2020 2	85
Orientation/induction programme 'parambh' to first year students	02-Jul-2019 4	200
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
SAS SNDP Yogam College Konni	FDP salary to Gust lectures	UGC	2019 365	429068
SAS SNDP Yogam College Konni	Guest Salary	State	2019 365	1225100
SAS SNDP Yogam College Konni	Infrastructure	RUSA	2019 365	2000000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Organised NAAC sponsored National Seminar 2.Induction programme for the first years 3.Internal exam reforms 4.Keeping track of curricular, co curricular and extracurricular activities of the college 5.Organised Seminar on IPR

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Induction program for First year students	Accomplish
One Day seminar on IPR	Accomplish
Conducting Academic Audit of department and faculties	Accomplish
Collecting feedback responses from students, parents and other stakeholders on quality-related institutional processes and measures can be taken on feedback analysis.	Accomplish
To run competitive exam guidance programme (PSC coaching academy)	Accomplish
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
STAFF COUNCIL	29-Sep-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

17-Feb-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Management Information System The admission process of our college is done through Centralised Admission Process (CAP) as per the criteria of Mahatma Gandhi University. The AISHE data and the annual report data are uploaded in the respective websites

regularly. The internal marks uploading process is purely online, and at the end of each semester respective departments upload the internal marks to the university website. Similarly fees collected from the students are remitted online. The college has started the process of recording the feedback from the students, teachers, parents, alumni and employers online. The salary and service matters are done through Service Payroll and Administration Representing Kerala (SPARK). The Scholarships and grant allotments are through the Bill Integrated Management System (BIMS). The Public Fund Management System (PFMS) for receipt, management and disposal of UGC, RUSA and other development assistance are undertaken through PFMS. Pension and retirement fund management are through pensioners information system. Students.mgu.ac.in link has been used for examination registration, online question paper downloading, transfer of internal credit etc. The submission of documents online has been operated through the link collegiate edu.kerala.gov., highereducation.kerala.gov.for administrative communication. Hence the Management Information System is fully functional in our college

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Curriculum planning The institution ensures effective curriculum delivery through a well planned and documented process. The follows the curriculum designed and developed by its affiliating university the Mahatma Gandhi University, Kottayam, Kerala. Our faculty members are chairpersons and members of various board of studies. Dr. Biju Pushpan (Chairman UG BOS, Management and Business studies), Dr. Sajith Kuma I.V (Representing Management and Business studies), Dr. Indu C.Nair and Dr. Priya Senan (Representing Biotechnology) are members of the highest decision making body the Academic Council of the MG University. At the beginning of the academic year, the college publishes an academic calendar. The exercise of calendar preparation is under taken by a committee headed by a senior faculty with representation of faculty members from all departments and administrative superintendent. The work of academic calendar starts in the even semester of the previous academic year itself. The curriculum committee headed by the Principal sets the time table schedule of each programme and subject for teaching which includes lecture hours, practical sessions, field studies, visits and examinations. The head of the departments

conducts academic planning meeting to plan and organize the schedule of lectures and distributes the syllabus among the faculty members of the department. IQAC organized a five days orientation programme for all the first year students in the beginning of the commencement of the course. The faculty peer group meetings are held to discuss the content of each course (paper) this clarifies and clears the inclusions needed to make the course complete. The faculty members are instructed to complete the syllabus within stipulated time and if necessary extra classes are arranged. Special classes are arranged and peer groups are formed to assist slow learners with the help of fast learners. For curriculum implementation, the teachers adopt methods like presentation, live case studies, seminars, assignments, special practical sessions etc. for effective curriculum delivery. The college receives regular updates of circulars through letters and emails from the University, regarding any changes or modification in the curriculum. The principal informs the concerned teachers about changes and gives the copy of the same. All faculty members attend meetings and workshops on syllabus revision and curriculum enhancement. In the current academic year the MG University has organized a series of workshops for introducing outcome oriented examination question paper setting in which UG and PG teachers contributed significantly. Our faculty member and member of the Mahatma Gandhi University Syndicate Prof. Praveen Kumar V.S was the convener of the committee to revamp PG examination system of the University. Two centralized internal examinations - first internal and model examinations were conducted as per University Examination pattern. The question bank system introduced for UG/PG examination by the University had active contribution from all faculty members and students of our college. IQAC conducts end semester audit and collects students feedback. At the end of each semester, parents meeting at class level are scheduled. Under the government funded WWS (Walk with Scholar) program, advanced learners are selected for career orientation programs.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
TALLY	NIL	24/09/2019	365	Accounting Professionals	Accounting Software skill
Computer Hardware assembling and networking programme for PG Students	NIL	22/10/2020	02	Computer professionals	Hardware and networking skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of
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CBCS		CBCS/Elective Course System
BCA	Computer Applicationa	01/06/2019
BBA	Health care management and advertisement and sales promotion	01/06/2019
BCom	Finance and Taxation	01/06/2019
BSc	Mathematics with major and physics and stat as subsidiary subjects	01/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	85	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
ASAP	01/12/2019	26
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	Biotechnology	13
BCom	Commerce	68
MCom	Finace	14
BBA	HR, Finance, marketing operation	58
BSc	Mathematics	15
MSc	Physics, electronics	21
BCA	Computer applications	67
MSc	Computer Science	21
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
Feedback The development of any organization especially a college depends heavily on a well functioning feedback system. It requires a thorough

preparation to initiate launch and implement the feedback system. Our college has been practicing a feedback system accommodating the stake holders including staff, students and parent. The college is preparing a feedback platform to include Alumni and employers. This we believe would help the individuals and organization to improve the performance and effectiveness. Feedback is obtained from both the faculty members in our college and other institutions who serve as external examiners. The feedbacks are properly analyzed and used to update the curriculum delivery. Parents are important stake holders of this system, parents meetings are periodically held at two levels, one at college level and another more frequently at class level. Their feedback and suggestions are regularly obtained through such meetings which are important events of the college. The following parameters are accommodated in the feedback. • Teaching faculty • Fee structure • Discipline • Attendance • Infrastructure • Environment • Transportation facilities • Career guidance and placement • Competitive examination Coaching programmes • Gender issues Every parents who visit our campus is treated with honor and each has to fill a questionnaire blank prepared in English or local vernacular language Malayalam, before the meeting with the faculty and the Principal. The feedback received from all these initiatives are discussed in Parent Teachers Association General Body Meetings, Executive meetings and significant ones are brought to concerned planning forum for implementation in the next years plan. Student's feedback on staff received every year. They are very important information inputs for curriculum delivery design, infrastructural development and institutional policy framing. The following parameters are considered to obtain student feedback. • Academic content • Usefulness of teaching materials • Furthering learning • Timelines of practical work • Value of mid-programme assignments • Fairness of evaluation • Interaction with faculties • Interaction with administration • Computer facilities • Library facilities • Extra-curricular facilities • Curriculum enrichment The faculty meetings and college council discuss the main feedback information in framing teaching - learning plan.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MSc	Computer Science	30	255	29
MSc	Biotechnology	18	677	18
MCom	Finance and Taxation	25	76	22
MSc	Physics	25	452	24
BCA	Computer Applications	70	518	69
BCom	Finance and Taxation	70	932	70
BSc	Mathematics	30	97	23
BBA	Business Administration	70	468	69

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	513	140	22	8	8

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
30	30	6	9	9	4
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

2.3.2 – Students mentoring system At SAS SNDP Yogam College learners is enabled optionally to access support mechanism to need their academic and personal support needs. It aims to ensure that learners have the option to work with a mentor who will offer support and guidance on academic and personal support needed issues which create a personal relationship for better understanding of the student's aspiration strengths and weaknesses. Our mentoring policy is guided by certain important principles. • Support the learner to achieve their potential in an environment where their wellbeing fulfilled. • Eradicate dropout of students with additional support in academic matters. • To attract all students to the mentoring system. The mentors at our college extent the following services • The mentors should try to understand their mentees and help them to settle well in the new environment. • The mentor will act as guide, coach and role model for the trainee. • The mentor should interact periodically with the trainee to review experience gained and set objectives for the next period. • The mentor will play a critical role in the mentees. Internship and Placements by helping them prepare for the professional competence programme. • All mentors should keep a confidential data sheet about their students which records a report of mentoring done by the teachers. Mentee are to be responsible in following ways • Mentees should be regular and punctual for meetings with the mentor. • They must adhere to the Mentoring Programme procedures. • They must attend training as directed by the mentor.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
793	38	1 : 20

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
35	30	5	0	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr.Priya Senan V	Assistant Professor	Educator Luminary Award received from

			an International Conference INGB 2019
2019	Pradeep Kumar P s	Associate Professor	Awarded Doctoral Degree from MG University
2019	Shaji N Raj	Assistant Professor	Awarded Doctoral Degree from Mahathma Gandhi University University
2019	Praveen Kumar V S	Associate Professor	Convener PG Syllabus Revision 2019, MG University
2019	Dr. Biju Pushpan	Principal(in-charge)	Convener Syllabus Revision, B Voc Programmes, MG University
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	BCA	VI	30/04/2020	07/06/2020
BBA	BBA	VI	30/04/2020	13/08/2020
BBA	BBA	V	30/11/2019	01/02/2020
BBA	BBA	III	30/11/2019	30/09/2020
BSc	BSc	VI	09/06/2020	13/08/2020
BSc	BSc	III	20/09/2019	30/09/2020
BSc	BSc	IV	16/11/2019	01/02/2020
BCom	BCom	III	30/11/2019	30/09/2020
BCom	BCom	V	30/11/2019	31/01/2020
BCom	BCom	VI	30/04/2020	25/08/2020
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

2.5.2 - Reforms initiated on Continuous Internal Evaluation The CBCS - Under Graduate system and CSS - Post Graduate system envisages continuous evaluation of students at the institutional level. The components of internal evaluation for each programme include internal examinations, class seminars, assignments, case-study presentations, remedial examinations, paper presentations and book and chapter reviews. The college at under graduate level practices all evaluation measures except book reviews. The internal examination, class seminar participation, assignments (maximum 3 papers) and case study presentations are mandatory. The weak students are given chance appearing chapter wise remedial examination. Paper presentation and chapter reviews are

optional facilities, a group of five students can take up this to enhance their visibility while faculty assigns internal grades to students. For PG students paper presentations (internal) and at seminars organized by external agencies are duly credited. The chapter review and book review at class room level are given due credit in internal evaluation. The practical sessions in science subjects and field studies in management and commerce subjects are integral part of evaluation system. Additional practical sessions are provided to evaluate the learning level when a student find difficult to conceive an experiment or programme. The internal evaluation is transparent and the credits are published before semester examination. There is a complaint and redressed mechanism functioning at departmental level and if not resolved can find redressed at the college principal's final appellate level. These mechanisms make internal evaluation effective fast, equitable transparent and effective. The innovations and student's initiatives are duly counted for.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

2.5.3 - Academic calendar The college annual academic planning is an exercise which starts in the even semester of the previous academic year itself. The preliminary meetings start in the month of January and two day workshop is held on second week of February followed by finalization of academic calendar in third week of April. The workshop will have external experts deliberating on the recent developments and the college management is duly represented in the proceedings of the workshop. The workshop sets the tone and direction of the next year academic plan. This will be followed by department wise discussion and planning of month wise activities of each department. These plans are presented before the general body by respective department heads. The annual plan takes it shape at this deliberation by avoidance of duplications and omissions. These drafts go to department faculty meetings for further detailing and preparation of derivative plans and budget. The college council held on third week of April finalizes the annual academic plan for the next year which is send to management for vetting. The components of academic calendar include academic programmes, extension activities, examination time table, non-academic activities, commemorations, observance of special occasions/weeks, camps, vacations/holidays etc. The adherence of examination calendar of academic year 2019-20 was put to hard test due to the unprecedented floods and natural calamity that hit our state and district. The examinations were postponed and many scheduled activities were postponed and few dropped. But overall college adhered to the plan in more than 50 of activities.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://sascollegekonni.in/assets/program_outcomes_converted.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BSc	BSc	Mathematics	15	11	73.3
BCom	BCom	Finance and Taxation	69	43	62
BBA	BBA	BUSINESS	65	39	60

BCA	BCA	Computer Sciences	63	31	40
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://sascollegekonni.in/assets/SSS.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Workshop on research methodology	Commerce	27/06/2019
Seminar on IPR	IQAC Department of Law	28/02/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Animated video for deaf students	Ganga P S, Anjitha S, Anju Santhosh, Sruthy Sudhan, Vaishnavy B	Young Innovators Programme 2019-20	17/01/2020	YIP
National Service Scheme	Dr.Priya Senan V	MG University	03/06/2019	Extension
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded

Commerce	1
Computer Science	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Computer Science	4	00
International	Biotechnology	1	00

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Biotechnology	4
Mathematics	1
Computer science	10

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
A Survey on Trajectory Privacy in Participatory Sensing Applications	Rajesh N	IEEE Xplore Scopus Indexed	2019	1	School of Computer Science, M. G. University, Kottayam	0
Personalized Trajectory Anonymization through Sensitive Location points hiding	Rajesh N	International Journal of Information Technology (IJIT), UGC-Care Listed Springer journal	2019	0	School of Computer Science, M. G. University, Kottayam	0
Anonymization and Publication of Trajectories by Sensitive Halting points Generalization	Rajesh N	International Journal of Innovative Technology and Exploring Engineering (IJITEE)	2019	0	School of Computer Science, M. G. University, Kottayam	0

n		- Scopus Indexed				
Isolation of Ohosphat solubiluis ing comamonas sp. from Rhizosphere soil of vigna vexillata	Dr. Indu C Nair	Journal of Biological and Chemiocal Research	2019	0	SAS SNDP YOGAM COLLEGE, KONNI	0
Trajectory Data Publi cation Through In dividualliz ed Sensitive Stay Location A nonymizati on	Rajesh N	Communicat ions in Computer and Inform ation Science (CCIS)- Springer - Scopus Indexed	2019	0	School of Computer Science, M. G. Univ ersity, Kottayam	0

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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	9	6	1	0
Resource persons	0	1	1	11
Attended/Semina rs/Workshops	6	35	0	0

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Adavi-Cleanliness Drive	NSS UNIT	2	100

Sabarimala Duty Department of Social justice-	NSS UNIT, Department of Social Justice	2	25
Flood Relief activities	NCC	1	52
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Extension activities	Best National Service Scheme Unit and Best programme officer	NSS Office, Mahathma Gandhi University	100
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS UNIT	Pollution Control Board, Pathanamthitta	Pamba Cleaning Drive	2	8
NSS Unit	Suchitwa Mission, Collectorate Pathanamthitta	Ring road cleaning, Pthamthitta	2	108
National Service Scheme	,Department of Social justice-	Sabarimala Duty	2	25
Womens cell	Womens cell in association with Homeopathic department	Healthy Equals: A talk on gender issues	1	65
Flood relief activities	District Administration Pathanamthitta	Cleaning in connection with flood relief	11	202
Covid related Voluntary service	District Administration Pathanamthitta	FLTC supervision	1	5
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	00
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Research	MSc Project Work	PHYTOCOMPharmaceutical Pvt Ltd, KRIBS BIONEST, KOCHI	11/03/2020	29/05/2020	Arya S Vijayan
OJT	6 Days OJT for commerce students	Directorate of VHSE, Kerala, SNV HSS Angadickal, Pathanamthitta	23/10/2019	28/10/2019	Second year VHSE students and their teachers

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
VHSE	29/09/2019	The facilities of the department are provided to the trainees for hand in experience	15
Tally Solutions Pvt. Ltd.	24/09/2019	Student training	55

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
7500000	3500000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
Campus Area	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Campus Net	Fully	5.0.1	2016

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7204	2900000	2	760	7206	2900760
Reference Books	376	104400	0	0	376	104400
e-Books	5000	50000	0	0	5000	50000
Journals	12	15400	28	0	40	15400
e-Journals	5000	0	1	1220	5001	1220
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	79	2	1	0	1	5	10	10	0
Added	21	0	0	1	0	4	2	50	0
Total	100	2	1	1	1	9	12	60	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical
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	facilities		facilities
5	4.44	75	39.53

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures and policies There are established systems and procedures for maintaining and utilizing physical, academic and support facilities. The corporate management of SNDP Yogam colleges continuously strive to meet the growing needs of the institution. They work in tandem with the college RDC, planning committee/ staff council in making available adequate physical infrastructure. Annual upgradation of facilities to create a good teaching learning environment is the primary function of the planning committee/staff council. There is a planning committee functioning in the college. This committee consists of all HOD's IQAC co-ordinator and RDC member. • Annual meeting is convened before the start of the academic year. • There are meetings across the academic year also. • The committee assess the infrastructural requirements in the campus. • The discussions of committee are placed before the management committee , which prepare a priority plan. • Management finance committee prepares a budget for the academic year on priority basis. • Approval of funds in made by the Manager, Corporate Management. • Sanction orders or vetting of proposal is followed by management technical team including Engineer, Education Secretary, Academic Officer and Principal implementing the proposal. The institution is a much sought after venue in this rural district for the conduct various competitive examinations. The institution opens its doors for extension activities such as NSS and NCC camps, remedial classes, literacy programs, relief center, etc. Maintenance policy • The maintenance work in the campus mostly takes place during April/May months. • The Engineering department of our corporate management, Principal and RDC are in-charge of the maintenance work. • The computer systems, UPS'S Generators and costly lab equipments are maintained through AMC. • Anti-virus and anti-malware software are installed and updated. • Powerful lightning arresters are erected. • The stock register is maintained in all Departments and Administrative Office. • Sports and games materials are purchased periodically. • The administrative superintendent monitors the House-keeping staff and maintenance of campus infrastructure and the Head Accountant is in charge of dispersements.

http://sascollegekonni.in/assets/Procedures_and_Policies.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Student merit scholarship	12	29500
Financial Support from Other Sources			
a) National	Central sector (National -01), Suvarna jubilee merit scholarship (State -04)	5	50000
b)International	NIL	0	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Mentoring	02/11/2019	15	Walk With Scholar (WWS)) Higher Education Department
Yoga	10/06/2019	15	Computer Science
Bridge Courses	09/09/2019	15	Computer Science
Remedial Coaching	03/02/2020	90	SSP-Higher Education Department, Kerala
Soft Skill Developmet	23/10/2019	55	Scholar Support Programme (SSP))
Basic Skills in Financial Accounting	18/07/2019	70	Department of commerce (Self))
Meditation and Yoga Programme	21/06/2019	28	Department of Physical Education (Self))
Remedial teaching	28/08/2019	70	Department of commerce (Self))
Bridge Course	03/08/2020	23	Department of Mathematics
Bridge course	03/08/2019	30	Department of Business administration
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Competitive Examination Training	230	230	2	2
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
3	3	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	0	0	WIPRO, TCS, INFOPARK	46	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	3	MSc	Biotechnology	MG University, NIT, Trichy, Aligarh Muslim University, UP	MTech, PhD
2019	25	BCA	Computer Science	MACFAST, SNGIST College of Engineering	MCA
2019	38	BCom	Commerce	Marian Colleg, Kuttikkanam, Lakshya Ernakulam, MG University	MBA, MCom, CMA, CA, Others
2019	10	BSc	Mathematics	University of Kerala, MG University, Calicut University	MSc, MBA
2019	30	BBA	Business Administration	JAIIN University, Bangalore University, Kerala University, MG University	MBA, LOGISTICS, TALLY, ICMA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
----------	-------	------------------------

Regular coaching on Athletics, Foot Ball, Volley Ball, Table tennis, Chess, Kabadi	College	300
Inter Class Competitions in selected games	College	300
MG University Intercollegiate CHESS Championship 19/10/2019	Intercollegiate	70
Cultural Activities	college level	78
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

5.3.2 - Activity of Student Council The college has an active students union which function under the guidance of staff adviser and the council. The council helps share students ideas, interest, requirements and concerns with teachers and management. The students union is active in activities within and outside outreach programmes. The union comprises the following members • Chair Person • Vice Chair Person • General Secretary • University Union Councilors -2 • Magazine Editor • Arts Club Secretary • Lady Representatives -2. The college union general body consist of two representatives (one boy and one girl) from all classes. The parliamentary mode of election is followed is followed from 2017-18 on-words. • The college art festival is two day platform for students in creative and performing art competitions. • The college regularly participate in the Mahatma Gandhi University Youth Festival and has won a number of prizes and recognitions. • The student's union has contributed much to enhance the sports performance of the institution. The major activities of the college union are as follows • Coordinating curricular, co-curricular and extra-curricular activities of the student community within and outside campus. • Celebrating major festivals and National and International days of Importance. • Conduct of College day celebrations. • Conducting campus, extending charitable and community services. Two student representatives are nominated to IQAC. They participate in the periodic IQAC meetings. They coordinate feedback from students on various student support programmes and play an active role in all the awareness programmes and extension activities. The student editor is responsible for the publication of the college magazine. The clubs and cells organize relevant programmes to train and equip students to fulfill the vision and mission of the college clubs, cells and associations.

5.3.2 - Activity of Student Council The college has an active students union which function under the guidance of staff adviser and the council. The council helps share students ideas, interest, requirements and concerns with teachers and management. The students union is active in activities within and outside outreach programmes. The union comprises the following members • Chair Person • Vice Chair Person • General Secretary • University Union Councilors -2 •

Magazine Editor • Arts Club Secretary • Lady Representatives -2. The college union general body consist of two representatives (one boy and one girl) from all classes. The parliamentary mode of election is followed from 2017-18 on-wards. • The college art festival is two day platform for students in creative and performing art competitions. • The college regularly participate in the Mahatma Gandhi University Youth Festival and has won a number of prizes and recognitions. • The student's union has contributed much to enhance the sports performance of the institution. The major activities of the college union are as follows • Coordinating curricular, co-curricular and extra-curricular activities of the student community within and outside campus. • Celebrating major festivals and National and International days of Importance. • Conduct of College day celebrations. • Conducting campus, extending charitable and

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

5.4.1 - Alumni Engagements The college has an active Alumni Association - SASAA (Sahodaran Ayyappan Smaraka Alumni Association). The mission of the association is to foster strong bonds with the institution. The association is registered under the Travancore-Cochin Literacy, Scientific and Charitable Society Act 1955 on November 30,2016 with registration number PTM/TC/367/2016. The activities and contribution of the association are following. 1. Role in academic activity Alumnae serve as a member of the IQAC - RUSA Monitoring Cell and the advisory committee. They serve as resource persons for seminars and value education classes and play a key role in grooming students for various competitions and placements. They give feedback on curriculum and facilities available on the campus and contribute to the improvement of infrastructural facilities. Value education, moral instruction and remedial classes, for students are taken by Alumnae volunteers. The Alumni Association helps by contributing various gadgets, sports kits, financial assistance to needy students, etc. 2. Alumni Meeting There is periodic meetings at the alumni executive committee through every year. The members are constantly present for all major events in the college rendering their whole hearted support and cooperation SASAA has a chapter at UAE which organize annual get together meetings. 3. Social Responsibility Initiative SASAA has always been in the forefront is dispensing its social responsibilities. During the natural disaster caused by the rain in July and August in Pathanamthitta, Kerala SASAA and its members were actively involved in collecting and distributing relief supplies to the affected people. Through its activities, SASAA reached out to its members who have been affected through this natural calamity.

5.4.2 – No. of enrolled Alumni:

1300

5.4.3 – Alumni contribution during the year (in Rupees) :

25000

5.4.4 – Meetings/activities organized by Alumni Association :

22/12/2019

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

6.1.1 - practices of decentralization and participative management Sahodaran Ayyappan Smaraka SNDP Yogam College is managed by Corporate Management of SNDP Yogam colleges, Kollam. It was established at Konni in Pathanamthitta District in 1995, when Konni was an educationally backward village of Kerala. The college has a system of governance that is secular in nature by a supportive and proactive management, where authority and responsibility are assigned, delegated and shared in a climate of mutual respect. The college is uniquely positioned to pursue, liberal, broad based learning in which inquiry and teaching proceeds in tandem. We challenge our students and ourselves to think rationally, critically and creatively in lifelong engagements in our human and natural worlds. We are committed to outreach that promotes the common good that empower local, state, national and global communities. We believe in Sreenarayana Gurudevan's teaching of one caste, one religion and one God. The college stands for academic excellence development of skills and character formation based on the love of God and service of man as modeled by Sreenarayana Gurudevan, to produce intellectually trained, morally upright, socially committed and spiritually inspired young men and women of India. The college endeavors to achieve the integral development of human personality ensuring the possibility of living a fully human existence. It focuses on human empowerment and preferential option for the poor, and marginalized in its endeavor to ensure the holistic development of students. The system of governance

- The management of the college is vested in the SNDP Yogam. Management committee of the college consists of the members of executive committee of the SNDP Yogam, together with the Principal of the college who is an Ex-officio member. The general secretary of SNDP Yogam is the manager of the college.
- The management committee, religion development committee, finance committee, college council, IQAC and UGC cell play an important role in framing policies and executing them.
- The college council comprising of the Principal, Head of all departments, head of the administrative office and elected members from the staff (2 members) discuss all programmes issues and take major administrative decisions.
- The leadership of the institution interact with and involves all major stakeholders through meetings with the students union, staff association, PTA and Alumni association. Participation of teachers in decision making body The management endeavors to transform the faculty into individuals committed to the development of the institution. Faculty members are:
- Groomed to take leadership positions.
- Send for leadership training programmes.
- Innovations are encouraged.
- Encourage to take lead roles as Principal, IQAC Coordinator, NAAC Coordinator. Members of different academic bodies of University like Syndicate, Academic Council and Board of Studies.
- Encourage to function as course coordinators UGC cell, coordinators of various clubs and as research guides.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Admission of students ? An admission committee monitors the admission procedure. ? Details regarding the admission process is given in prospectus, college website and college hand book. ? The college follows the norms stipulated by the University. MG University has implemented CAP from

academic year 2010-11 onwards. ?
 Admission to the community and management quota are done through the college as per the university norms. ?
 The institution applies for marginal increase of seats whenever necessary. ?
 There is a help desk for assisting students to apply for CAP. ? The list of candidates admitted is given to the University. Percentage wise allocation of seats: General merit : 40 SC/ST merit : 20 Community merit : 20 Management : 20

Industry Interaction / Collaboration

Industry interaction/ collaboration ?
 Departments are encouraged to make their courses of study relevant to industry. ? Industrial visits, lectures by industry experts and domain experts are regularly conducted.

Human Resource Management

Human Resource Management ? Faculty and Staff are encouraged to participate self-development programmes. ? Administration supports faculty, staff and students with necessary and relevant support to optimize their work. ? Management and PTA officers 24x7 support for infrastructural requirements especially, electricity, water supply and routine maintenance.

Library, ICT and Physical Infrastructure / Instrumentation

Library, ICT and Physical infrastructure/instrumentation ? 3 full-fledged Computer Labs. ? Fully equipped library with automation facilities. ? Classrooms with projectors. ? 24x7 Wi-Fi facilities.

Research and Development

Research and development ? The college has established a research promotion council with research experience and aptitude to promote research aptitude among faculty. ? Faculties are encouraged to do research and also avail FIP if need arises. ? Faculties are encouraged to apply for major and minor projects. ? Faculties are encouraged to do projects by availing fund from agencies like KSCSTE. ? College provides all support for research and development like sanctioning duty leaves, encouraging faculty to interact with faculty from other institutions.

Examination and Evaluation

Examination and evaluation ? Continuous evaluation through different methods like internal assessment test, assignments, presentations, projects, etc. ? Transparency is maintained in

	<p>evaluation process. ? Examination committee to ensure smooth conduct of examinations. ? The end semester examination question paper is set by MG University. ? The practical examination is conducted with internal and external examiners appointed by the superintendent of examination.</p>
Teaching and Learning	<p>Teaching and learning ? Highly qualified and dedicated faculty. ? Healthy interaction between students and faculty which goes beyond the classrooms. ? Learning beyond curriculum. ? Innovative methods are adopted for teaching and learning process. ? Remedial classes are held for the students requiring additional help.</p>
Curriculum Development	<p>Curriculum development ? Several faculty members are involved in course restructuring and revision committees constituted by MG University. ? Academic Monitoring Committee looks into overall academic growth and quality improvement. ? Work load distribution as per specialization of faculty members. ? Provision for a departmental moderation committee. ? Examination committee ensures smooth conduct of examinations. ? Several faculty members are active members of University appointed examination committee to frame question papers and evaluate examination scripts.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	<p>The salary and service matters are done through Service Payroll and Administration Representing Kerala (SPARK). The Scholarships and grant allotments are through the Bill Integrated Management System (BIMS). The Public Fund Management System (PFMS) for receipt, management and disposal of UGC, RUSA and other development assistance are undertaken through PFMS. Pension and retirement fund management are through pensioners information system.</p>
Examination	<p>Students.mgu.ac.in link has been used for examination registration, online question paper downloading, transfer of internet credit etc</p>
Administration	<p>The submission of documents online has been operated through the link</p>

collegiate edu.kerala.gov.,
 highereducation.kerala.gov.for
 administrative communication. Hence the
 Management Information System is fully
 functional in our college

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	NIL	NIL	NIL	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NAAC Sponsored National Seminar	NIL	24/07/2019	25/07/2019	85	0
2019	Digital learning systems	NIL	28/05/2020	28/05/2020	45	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme	1	18/05/2020	24/05/2020	07
Faculty Development Programme	2	23/11/2019	27/11/2019	05
Faculty Development Programme	1	28/11/2019	03/12/2019	05
Faculty Development Programme	5	19/05/2020	23/05/2020	05
Faculty	4	20/04/2020	06/05/2020	14

Development Programme				
Faculty Development Programme	1	04/05/2020	08/05/2020	05
Faculty Development Programme	3	18/05/2020	03/06/2020	14
Faculty Development Programme	5	25/05/2020	05/06/2020	10
Faculty Development Programme	7	18/04/2020	02/05/2020	14
Faculty Development Programme	1	09/10/2019	19/10/2019	14

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Family Health Card, Sree Narayan Medical Mission Kollam	Family Health Card, Sree Narayan Medical Mission Kollam	nil

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial audit Two types of audits are conducted in this college. First one is the departmental audit conducted by the audit team of the office of the Deputy Directorate of Collegiate Education, Kottayam and the second one is the audit conducted by the Principal Account General of Kerala. As far as the college is concerned no major irregularities had been noticed by the audit team.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Management	67000	power /fuel

[View File](#)

6.4.3 – Total corpus fund generated

67000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal
------------	----------	----------

	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Special Office (Deputy Directorate of Collegiate Education), Academic	Yes	IQAC
Administrative	Yes	Special Office ((Deputy Directorate of Collegiate Education)), Academic	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1.Coaching center for competitive exams 2.Distribution of college uniforms to economically backward students 3.Student Scholarship to meritorious students

6.5.3 – Development programmes for support staff (at least three)

1. Need based financial assistance to staff 2.Family Health card 3.Welfare scheme for staff

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1.Reconstitution of IQAC 2. Orientation programme to teachers and students 3. Upgradation of infrastructural facilities

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	
c)ISO certification	
d)NBA or any other quality audit	

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Professional training for faculties	28/05/2020	28/05/2020	28/05/2020	45
2020	Seminar on IPR	28/02/2020	28/02/2020	28/02/2020	108
2019	NAAC Sponsored national Seminar	24/07/2019	24/07/2019	25/07/2019	85
2019	Orientation or induction programme	02/07/2019	02/07/2019	05/07/2019	200

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Healthy Equals: A Talk on Gender Equality in psychology	06/03/2020	06/03/2020	35	30
Gender Equity programmes-in connection with first year induction programme 'Prarambh"	02/07/2019	05/07/2019	105	95

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
10

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	2
Ramp/Rails	Yes	2
Rest Rooms	Yes	2
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	02/09/2019	1	Awareness Program and survey on composting and vermicomposting	Grabage management	18
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College hand book/Diary	01/06/2020	The hand book is used to all students and staff at the beginning of an

academic year. The value expectations and professional ethical code of conducts are clearly explained through the publication of handbook. The content of the hand book is explained to the students in their orientation programme (at the beginning of their programme) and refreshed through the annual refresher programmes. The parents are also explained about the broad aspects of ethical code of conduct. The students and parents feedback system provide valuable information about the status of our overall conduct.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Blood Donation campaign	14/06/2019	14/06/2019	7
Antidrug Awareness Seminar	02/08/2019	02/08/2019	85
Suchitwa sandesha rally	15/08/2019	15/08/2019	47
Flood relief collection drive	16/08/2019	16/08/2019	8
Vishappurahitha konni	18/08/2019	18/08/2019	6

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Planted 800 saplings of Anjilee tree (Artocarpus hisutus) to give green cover and to check soil erosion. 2. Construction of a reservoir to store the water from a natural spring inside the campus. This water is used for all purposes of the campus even in the heights to drought. The quality of water is admirable. 3. All students and staff use only reusable plates, cups, Tiffin carriers and avoid single use packed lunch. Encouraging usage of paper pens, ink pens and pencils. 4. Pooling of cars by staff for travel to campus. 5. Ban of junk food in campus canteen.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

7.2.1 Best practice The campus adopted the slogan 'Swach Bharath' and adopted a series of programmes to implement its core values 3Rs Reduce, Reuse and Recycle. To reduce plastic and other nondegradable waste the college banned packed food in polythene and aluminum foil sheets and plastic containers.

Students were asked to bring noon meal in steel tiffin carriers and tiffin boxes. One time use plates and paper cups are prohibited in the campus and college procured 300 steel plates and steel tumblers for the use of all occasions. Through a campaign called 'Pen Drive' collected used disposable pens from among students and periodically send to recycling units. The campus observed the status of fire free campus from the academic year 2019-20 onwards.

As part of social responsibility the college in association with grama panchayath distributed cloth bags to counter the menace of plastic carry bags. Our students distributed two cloth bags each to all houses in the panchayath and ran a campaign against the use of nondegradable plastic convenience like plastic carry bags, plastic cups etc. This campaigning gained great acceptance among the public. Along with this campaign the students of the college conducted a survey on the different kinds of non degradable waste generated and the incidence of its generation and the report is placed in public domain. The students and staff organized rallies to propagating the idea of hygiene cleanliness and environment protection and organized cleaning drives in public places. The students of this college participated in town cleaning drive in association with district administration Pathanamthitta. Encouraged growing of medicinal plants in the campus. The college adopted a village viz Vattakkavu colony focused on hygiene cleanliness and wellness declared the village plastic free through a series of interventions. The campus reduced its paper usage through various online initiatives they include online class assignment submissions online applications for admissions, online fee payment and provision of various services through online.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://sascollegekonni.in/assets/Best_Practices_2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

7.3.1 - Institutional Distinctiveness Sahodaran Ayyappan Smaraka SNDP Yogam College, Konni founded in 1995 is one of the fast developing colleges in the rural village Konni in Pathanamthitta district of Kerala. The college which was started in Konni, the most backward village of Pathanamthitta district was the first its kind in the hilly and forest adjoining area. Since its inception, the opportunities thrown open to this educationally backward area by this college are enormous. How it influenced the socio-economic life of this rural area can easily be judged from the achievements of our students in their career and the transformation it has made to the lives of theirs, and their families. The college enjoys a real- social accreditation in earnest efforts to imparts value based education while steadily upgrading itself to address, the requirements of this target rural population. The college is proved and content to understand that it is containing to the needs of the most educationally economically weaker sections of our society. The rural location of the college has given it an entirely different perspective in its plan, compared to a city college. The college caters to the dreams of the poor down trodden rural population. As the resources available to the institution is very limited, careful prioritization planning and implementation are required in use of scare resource that mostly comes from Government agencies like Higher Education Council, State Government, UGC, RUSA, etc. Transparencies ensured in the admission process at all stages since we are part of the centralized allotment process by the university. Social-economic and geographical profile of our students are note worthy. Good results, campus discipline and general atmosphere conducive to learning may be taken as justification for the uniformly high demand ratio. The college step by step are enhancing the infrastructure to make teaching - learning more

effective. Infrastructure upgraded as and when new courses are introduced as well as when revision of curriculum of existing courses warrants extension of facilities. A vast majority of our students hail from backward area and belong to disadvantaged socio-economic categories. The college help them to overcome such limitation, by offering varieties of welfare schemes, like free ships, financial aid, incentives and scholarship for achievers. They are given adequate support system for exploiting their potential to the maximum. The student's progression to PG programmes and then to research is good in number. Special support provided to students at risk or failure and dropout. Networking with all stakeholders is in the rise. The college moulds the personality to students apart from academic orientation. The value base education is imparted to our students to chisel them to be morally upright and socially committed citizens.

Provide the weblink of the institution

http://sascollegekonni.in/assets/Institutional_Distinctiveness.pdf

8.Future Plans of Actions for Next Academic Year

Future plans of the Academic year 2020-21

- Strengthen the ICT facilities in the campus.
- Automation of library will be completed
- Enhance the number of certificate courses with MoUs.
- Academic enrichment programmes will be strengthened .
- Strengthening of teaching learning process through the installation of more smart class rooms.
- To improve the pass percentage and campus placements.
- Improvement of results of the students by maintaining the continuous assessment through faculty diary and mentorship - identify the issues measures to be taken.
- SSR preparation will be started for the next acriditation at 2020-21 academic year
- Awareness campaign on waste management in nearby schools and colleges
- Soft skill training programme in different colleges under MG University
- Meeting with IQAC members on quality enhancement in teaching.
- Measures to be taken based on academic audit report of each school - submit schedule, feedback.
- Enhance alumni participation strengthen feedback system.
- Enhance faculty development programme.
- Encourage teachers to undergo minor and major research projects.
- Conduct a international conference/workshop.
- Enhance extension activity through NSS and NCC.
- To run competitive exam guidance programme.
- More collaboration with institution and industries to be initiated.
- The current aided PG departments will be upgraded to research centers.
- More number of tie up and collaborations for academic research and extension work.
- More linkages with institutions
- More Career Guidance and soft skill training programmes.
- Facilitate the career advancement of faculty members.
- To enhance research culture on the campus.
- To have more industry collaborations and MoUs.
- Improvement of quality of research through faculty publication and funding projects.
- Organizing workshop, social seminar and encouraging student for sports.
- To enrich library and computer courses.
- Upgradation of infrastructural facilities
- To arrange Sahodharan Ayyappan Smaraka Inter-collegiate/Inter-university competition.
- Proposal initiated for women empowerment programmes.
- To initiate health checkup facility for staff and students.
- Indoor Badminton courts.
- Undertake infrastructure Audit.
- Modernization of existing class rooms.
- Construct conference hall with Multimedia lab facility.
- Modification and alteration in infrastructure facilities.
- Administrative and Academic Audit.
- Conduction of social subject related value added activities.